



BLOOD DRIVE LOGISTICS

GOAL OF 15-25 DONOR SIGN-UPS:

- We plan to target 15-25 sign-ups and are able to support recruitment. If a smaller organization, we can do shorter drives.
- 2 hour (12-15 donors), 3 hour (18-24 donors).

PARKING SPACE:

- Small Bus: 31 ft long x 9 ft wide x 13 ft tall (Reserved for 12-24 donors).
- Large Bus: 41 ft long x 14 1/2 ft wide x 13.5 ft tall (Reserved for 24+ donors/12-15 donors per hour).
- Parking Space Requirements:
 - 5 parking stalls for the small bus (45ft). 8
 - parking stalls for the large bus (63ft).
- Parking Location
 - Open area with no overhangs.
 - Asphalt, Concrete, or Hardpan dirt. (we cannot drive onto or over grass).

INDOOR VENUE REQUIREMENTS:

- Room Size: At least 1,200 sqft for 24+ donors (12-20 donors per hour).
- Temperature Control: The room must be kept below 72 degrees.

RESTROOM ACCESS:

- Restroom access is needed for the team upon arrival to set up.

DATE SELECTION:

- It is recommended to plan two/three months in advance, though closer scheduling is possible if you have a group ready to donate.
- Since the blood center schedules daily, not every day is available. We can look into dates together to see what is available.

EVENT DURATION:

- Blood drives typically run for 5 hours depending on the number of donors.
- You have the flexibility to choose a time that works for your team.

SIGN-UP SHEET AND SUPPORT:

- Create a sign-up sheet for donor processing through digital a link and QR code. We strongly recommend appointments.
- We can help with promotional materials: posters, flyers (digital and printed), and social media images.
- Recruiting eligible donors through local mailers and calls if the event is public.
- Tabling and Presentations at organization meetings or events.

DONATION PROCESS:

- The full process takes about an hour per donor (45-60 minutes).
- With a sign-up sheet, this can help streamline the process and reduce wait times.
- Register (5min), Pre-Screening questions/vitals (10min), Screening (5-15min), Blood Draw (10-15min), Canteen waiting area (15min).
- Every donor is different.